

GUIDELINES FOR AUTHORS

TECHNICAL AND EDITORIAL INFORMATION FOR AUTHORS

FORMAT

- *.doc
- *.docx

INFORMATION ABOUT THE AUTHOR

- e-mail address
- Note about the Author

ADDITIONAL INFORMATION

- Statement of Originality

ARTICLE REQUIREMENTS

- Preferred length of the text is 20 000 characters (about 3000 words) to 40 000 characters (about 6000 words) – including the main text, abstracts, key words, tables and diagrams, footnotes and bibliography
- Division into numbered sections with numbered internal title
- Bibliography in alphabetical order should be attached to the article
- **In-Text Citations – APA style**
- Abstracts (up to 250 words)
- Key words (5-8)

REVIEW, COMMENTARY ON REVIEW, REPORT

- Up to 20 000 characters (about 3000 words)
- In-Text Citations APA style
- The title of the review should be arranged as follows: Authors of the review Name(s) and Surname, (rev.), colon, Authors of the article Name(s) and Surname, comma, the title of the article, comma, Name of the Publishing House, comma, year and place of publishing, comma, pp. (the entire number of pages of the article), full stop.

Jan Kowalski (rev.): Zygmunt Bauman, *Consuming Life*, Polity Press, Cambridge 2007, pp. 243.

TEXT LAYOUT

- 1,5 line spacing
- Margins 2.5 cm
- Font – Times New Roman
- Justified text
- Internal titles (enumerated 1,2,3 etc.)
- Inverted commas for quotations

FOOTNOTES

- Only content or discursive footnotes
- In addition: the first footnote is concern affiliation of the author/authors of the text

Anna Kowalska¹, Jan Kowalski²

¹ Anna Kowalska, Department of European Studies, Faculty of Political Sciences and International Studies, University of Warsaw, Poland, mail@wp.pl.

² Jan Kowalski, Department of European Studies, Faculty of Political Sciences and International Studies, Nicolaus Copernicus University, Poland, mail@wp.pl.

IN-TEXT CITATIONS

- According to APA Style

CITING AN AUTHOR OR AUTHORS

A Work by One Author

Research by Smith (2000, p. 54) supports...

(Smith, 2000, p. 54)

A Work by Two Authors

Research by Wegener and Petty (1994, pp. 76-78) supports...

(Wegener & Petty, 1994, pp. 76-78)

A Work by Three to Five Authors

- List all the authors in the signal phrase or in parentheses the first time you cite the source

Research by Kernis, Cornell, Sun, Berry, & Harlow (1993) supports...

(Kernis, Cornell, Sun, Berry, & Harlow, 1993)

- In subsequent citations, only use the first author's last name followed by "et al." in the signal phrase or in parentheses

Research by Kernis et al. (1993) supports...

(Kernis et al., 1993)

A Work by Six or More Authors

Harris et al. (2001) argued...

(Harris et al., 2001)

Two or More Works in the Same Parenthesis

Research by Berndt (2002) and Harlow (1983) supports...

(Berndt, 2002; Harlow, 1983)

Two or More Works by the Same Author in the Same Year

Berndt (2002a)

Berndt (2002b)

BIBLIOGRAPHY:

- Bibliography in alphabetical order
- According to APA Style

Books with one author or multiple authors

- Author, A. A. (Year of publication). *Title of work: Capital letter also for subtitle.* Location: Publisher.

Pelkmans, M. (2006). *Defending the Border. Identity, Religion, and Modernity in the Republic of Georgia.* Ithaca–London: Cornell University Press.

Author, A. A., & Author B. B. (Year of publication). *Title of work: Capital letter also for subtitle.* Location: Publisher.

Barkey, H. J., & Fuller, G. E. (1998). *Turkey's Kurdish Question.* New York: Rowman and Littlefield Publishers.

Edited Books with one editor or multiple editors

- Editor, A. A. (Ed.). (Year of publication). *Title of work: Capital letter also for subtitle.* Location: Publisher.

Cohen, A. (Ed.). (2005). *Eurasia in Balance: The US and the Regional Power Shift.* Aldershot–Hampshire: Ashgate Publishing.

- Editor, A. A., & Editor, B. B. (Eds.). (Year of publication). *Title of work: Capital letter also for subtitle.* Location: Publisher.

Coppieters, B., & Legvold, R. (Eds.). (2005). *Statehood and Security: Georgia after Rose Revolution.* Cambridge, MA: MIT Press.

Article or Chapter in an Edited Book

- Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. A. Editor & B. B. Editor (Eds.), *Title of book* (pages of chapter). Location: Publisher.

O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: A metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), *Gender issues across the life cycle* (pp. 107–123). New York, NY: Springer.

Articles in Periodicals – Basics

- Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Title of Periodical*, volume number(issue number), pages. <http://dx.doi.org/xx.xxx/yyyy>

Article in Journal Paginated by Volume

Harlow, H. F. (1983). Fundamentals for preparing psychology journal articles. *Journal of Comparative and Physiological Psychology*, 55, pp. 893–896.

Article in Journal Paginated by Issue

Scruton, R. (1996). The eclipse of listening. *The New Criterion*, 15(3), pp. 5–13.

Article in a Magazine

Henry, W. A., III. (1990, April 9). Making the grade in today's schools. *Time*, 135, pp. 28–31.

Article From an Online Periodical

- Author, A. A., & Author, B. B. (Date of publication). Title of article. *Title of Online Periodical*, volume number(issue number if available). Retrieved from <http://www.someaddress.com/full/url/>

Bernstein, M. (2002). 10 tips on writing the living Web. *A List Apart: For People Who Make Websites*, 149. Retrieved from <http://www.alistapart.com/articles/writeliving>

Article From an Online Periodical with DOI Assigned

- Author, A. A., & Author, B. B. (Date of publication). Title of article. *Title of Journal*, volume number, page range. doi:0000000/000000000000 or <http://dx.doi.org/10.0000/0000>.

Brownlie, D. (2007). Toward effective poster presentations: An annotated bibliography. *European Journal of Marketing*, 41, pp. 1245–1283. doi:10.1108/03090560710821161.

Two or More Works by the Same Author in the Same Year

Berndt, T. J. (1981a). Age changes and changes over time in prosocial intentions and behavior between friends. *Developmental Psychology*, 17, pp. 408–416.

Berndt, T. J. (1981b). Effects of friendship on prosocial intentions and behavior. *Child Development*, 52, pp. 636–643.

“International and Security Studies” Editorial Board requests that the authors follow the above criteria. Any questions should be sent to redakcja@isecs.eu

Note: Prepared on the basis of Purdue OWL, <https://owl.english.purdue.edu/owl/section/2/10/>. For more information, please consult the *Publication Manual of the American Psychological Association*.